



**Institute of Biochemistry, Molecular Biology and Biotechnology (IBMBB)
University of Colombo**

Post of IT/ Marketing Assistant (On Assignment)

The IBMBB will entertain applications from suitably qualified persons for the above post up to **03.04.2026**

Qualifications Required:

1. Should have passed the G.C.E. (O/L) Examination in six (06) subjects at one sitting with credit passes in: -
 - i) Sinhala Language/ Tamil Language
 - ii) English Language/ English Literature
 - iii) Mathematics

AND

2. Should have passed in all subjects at G.C.E. (A/L) Examination in Art/ICT stream (except the Common General Paper) at one sitting.

OR

Should have passed in all subjects at G.C.E. (A/L) Examination in other streams except Art/ICT stream (except the Common General Paper) at one sitting and Diploma or Higher Diploma in Information Technology, Digital Marketing, Multimedia Technology, Graphic Design or related field under the Ministry of Skills Development and Vocational Training or any other equivalent qualification obtained from the recognized institute.

Note:

1. Eligibility
 - a. Should be a citizen of Sri Lanka
 - b. Should be not less than 18 years and not more than 30 years of age on the closing date of application
 - c. Should be a good character
2. Appointment is for a period of **03 months**
3. Preference will be given to those who possess the following: -
 - i. Preferred Professional / Technical Skills

- a. Digital marketing Skills (social media Content creation, Social media Marketing campaigns)
 - b. Graphic design (Canva/ Adobe Photoshop/ Illustrator)
 - c. Video production and editing
 - d. Video recording (DSLR or smartphone)
 - e. Adobe Premiere Pro/CapCut
 - f. IT and administrative tools (Google Workspace/ Microsoft workspace)
- ii. Professional Portfolio (PDF or link to Google Drive/online portfolio) demonstrating relevant work in digital marketing, graphic design and video editing.
4. Salary: Rs. 40,000/- per month
 5. Fresh graduates and interns will also be considered

Duly prepared curriculum vitae with relevant certificates copies should be sent via email (vacancies@ibmbb.cmb.ac.lk) to reach Deputy Registrar, Institute of Biochemistry, Molecular Biology and Biotechnology, University of Colombo, 90, Cumaratunga Munidasa Mawatha, Colombo 03 on or before **03.04.2026**. The **post should be indicated** on the **subject area of the e-mail**.

Deputy Registrar
IBMBB
No.90, Cumaratunga Munidasa Mawatha
Colombo 03.
16.02.2026