

Guidelines for preparation of abstracts

Fourteenth Annual Scientific Sessions 16th October 2026 Institute of Biochemistry, Molecular Biology and Biotechnology University of Colombo

1. Guidelines for preparation of abstracts

- i) Title should be brief and explain the study reported. Capital letters should be used only for the first letter in the first word of the title and proper nouns.
- ii) The authors' names and affiliated addresses: –
 - a. Capital letters should be used only for the initials and the first letters of the surnames of authors.
 - b. The address of the Institution in which the work was carried out should be included under the author's name.
 - c. If the collaborators are from different Institutions, the addresses of the Institutions should be included in brief. In this case, the addresses of the co-authors should be indicated by a number in superscript after the author's names and before the respective addresses as shown below.

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- iii) The text of the abstract (Unstructured) should not exceed 300 words.
- iv) Standard abbreviations of SI units should be used.
- v) The abstract should be coherent and free of language errors.
- vi) Two copies of abstract should be submitted electronically on separate pages of a single word document.
 - a. The first copy should contain name(s) of author(s) and Institute affiliations.
 - b. The second copy should carry only the title and the text and should not contain name(s) of author(s) and place(s) where the research has been carried out.
- vii) A maximum of five keywords should be provided.
- viii) Acknowledgements should be restricted to the names of funding agencies.
- ix) Use font "Times New Roman", font size 11, with 1.5 line spacing on A4 paper.

2. Declaration by authors

- i) The declaration form must be signed and returned by the Corresponding Author via email (scanned copy) along with each abstract submitted.
- ii) All correspondence will be addressed to the Corresponding Author only. If the Corresponding Author is a student, it is mandatory that the declaration form should be signed by the supervising author(s).
- iii) In the event that the presenter indicated in the submission form is unable to present the paper, it is the responsibility of the Corresponding Author either to withdraw the paper in advance or arrange for one of the Co-authors to present the paper.

3. Abstract submission

- i) A soft copy should be submitted to the following link under the “**14th IBMBB Annual Scientific Sessions**” in the CMT platform
(**Link:** <https://cmt3.research.microsoft.com/IBMBB2026/Submission/Manage>) **and email the same to: janani@ibmbb.cmb.ac.lk**
- ii) Organizing committee reserves the right to edit the accepted abstracts for clarity.
- iii) Registration fee Rs. 1000/= (Need to pay after acceptance of the abstract for sessions.)
- v) Payment should be made online, in cash, or by cheque drawn in favour of the Institute of Biochemistry, Molecular Biology and Biotechnology, University of Colombo.
- vi) **Abstract submission opening: 18th May 2026**
- vii) **Abstract submission closing: 18th June 2026**

4. CMT account setup guidelines

How to Submit Your Abstract to Microsoft CMT 14th IBMBB Annual Scientific Sessions 2026

Submission link: <https://cmt3.research.microsoft.com/IBMBB2026/Submission/Manage>

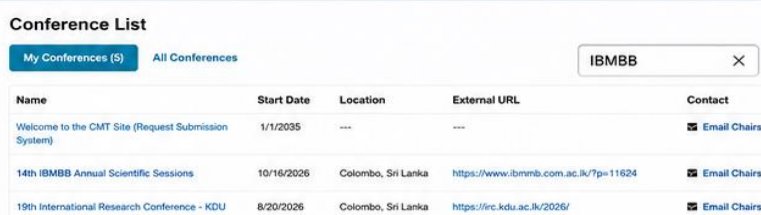
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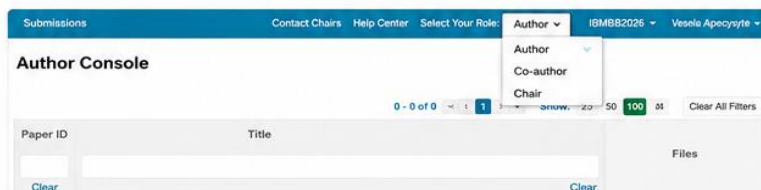
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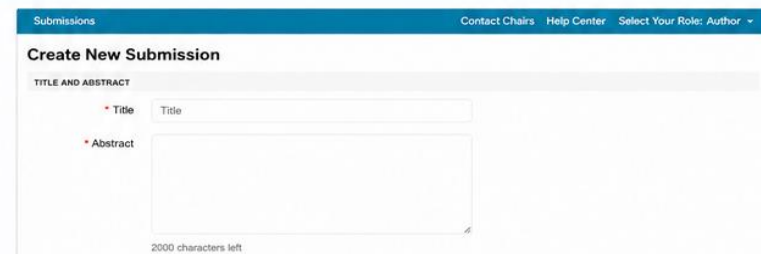
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Important notes
Author guidelines:
<https://www.ibmbb.cmb.ac.lk/?p=11624>

Abstract deadline:
18 June 2026

Help:
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